

Dear Lynne,

Congratulations! On behalf of Mid-Atlantic Dairy Association, we are pleased to inform you that the December Funds for Fuel Up to Play 60 application you submitted for Oblock JHS in has been approved!

Please note that we are sending this good news to several people in your school -- the individual who filled out the Funds for Fuel Up to Play 60 application; the contact at your school identified in the application, if he/she is different than the individual who filled out the application; and the school principal (provided a valid email address was included in your application).

Your school's total funding award is \$1500 and in early February, you will receive a check from Mid-Atlantic Dairy Association for this amount based on the following information supplied in your application form:

School: Oblock JHS

Tax ID: 25-6002550

Check Payee: Plum Borough School District

Check Mailing Address: 900 Elicker Road Pittsburgh, PA 15239-2699

ATTN:

Here are the next steps for you and your school regarding the Funds:

- 1. **Review the approved budget** at the bottom of this message which outlines how your Funds should be allocated based on the budget you proposed in your application. Please note that at times the amount awarded to a school may be less than what you applied for. This is determined by the approving authorities for each application.
- 2. **Meet with your student team and other adult leaders** in the school to formulate your plans to implement the Healthy Eating and Physical Activity Plays outlined in your funding application.

NOTE: You can obtain a copy of your application by logging on to your Fuel Up to Play 60 Dashboard, and scrolling to the Funds box on the right-hand side. Or if you have difficulty, please contact the <u>Fuel Up to Play 60 Help Desk</u> or call 800-752-4337, M-F, 8:30 a.m. to 5:30 p.m. ET.

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- 3. Let others in your school/community know about this exciting news and ask for their support.
- 4. **Anticipate an email message from Mid-Atlantic Dairy Association** who will be available as a resource as you progress in implementing your program.
- 5. Prepare for the reporting that is required as part of receiving these Funds. In about two weeks, you will receive an email which will provide a detailed outline of the reporting requirements and due dates. Then approximately six to eight weeks before reports are due, you will receive an email reminder about your reporting. Note that all reports will be completed online.

In order to start planning now for this reporting, here is a brief overview of what is required:

In mid-January 2012 you will be asked to supply:

- --Average daily lunch and breakfast participation figures for your school for the 2010-11 school year.
 - --Total milk sales for your school for the 2010-11 school year.

Note: Please coordinate with your school nutrition professional/cafeteria manager to obtain and report these numbers. These are the figures from <u>last school year</u>.

In June 2012 you will asked to complete the following reports:

- -- A "post" School Wellness Investigation (SWI). In order to apply for Funds for Fuel Up to Play 60, you completed an SWI, so at the end of the school year, you will be asked to complete the same Investigation as a "post" report.
- -- A **Use and Impact Report** which will allow you to tell us how you used your funding, and what sort of impact the programs you implemented had on your students, staff, school, parents, and community.
- --Average daily lunch and breakfast participation figures for your school for the current 2011-12 school year.
 - --Total milk sales for your school for the current 2011-12 school year.
- 6. **Review the funding guidelines and terms,** which were outlined on the application form, and are available for your reference <u>here</u>.

IMPORTANT:

If any of the information above is no longer correct, or if your school is unable to implement the program or comply with the funding guidelines and terms, please contact Ginny Hutt at 215-579-8590 x3105 or via email fundsadminoffice@mmseducation.com WITHIN FIVE (5) BUSINESS DAYS.

We are excited about your plans for creating healthier students and a healthier school with Fuel Up to Play 60! Thank you for your efforts! If you have any questions or need assistance, please contact either Mid-Atlantic Dairy Association or me at the Fuel Up to Play 60 Funds Administration Office.

Congratulations once again!

Sincerely,

Ginny Hutt
Fuel Up to Play 60 Funds Administration Office
fundsadminoffice@mmseducation.com

Here is the approved budget for the implementation of your Healthy Eating and Physical Activity Plans:

Approved Budget	
Category	Approved Amount
Healthy Eating Plan (may not include nutrition educational materials - see "Additional Items" category below.)	\$ 1000
Physical Activity Plan	\$
Kickoff and Promotion Plan Include any promotional prizes/ incentives for students (school year limit of \$500)	\$
 Additional Items which include: Professional involvement (professionals brought into the school such as speakers) Staff stipends for internal staff assisting with the program Nutrition education materials Any other expenses that do not fit into the above categories (Total of all additional items may not exceed the school-year limit of \$500) 	\$
TOTAL FUNDING AWARDED (School-year maximum of \$4,000	\$ 1500

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DMI | c/o 105 Terry Drive | Suite 120 | Newtown | PA | 18940

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